



**KAMLOOPS SEXUAL ASSAULT
COUNSELLING CENTRE**

601 – 235 1ST Avenue, Kamloops, BC V2C 3J4

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www.ksacc.ca

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Stopping the Violence (STV) Counsellor – Logan Lake

Permanent, Part-time (12 hours/week)

POSITION SUMMARY

The Kamloops Sexual Assault Counselling Centre (KSACC) is looking to hire a Stopping the Violence (STV) Counsellor for the community of Logan Lake. The STV Counsellor provides counselling and support services to adult women ages 19 and up who have experienced sexual assault, violence/abuse in relationships, or childhood abuse. The Counsellor may also provide services to women leading an adult lifestyle who are under the age of 19 who do not have access to other resources and/or services.

The position is considered a permanent, part-time position

KEY DUTIES AND RESPONSIBILITIES

1. Conduct client intake and assessment and determine program suitability. Refer clients to appropriate external programs as required.
2. Develop and implement counselling plans and goals necessary to meet client needs. Clients may be provided one-to-one or group counselling, depending on needs.
3. Monitor and evaluate client progress and adjust goals accordingly.
4. Participate in case management with KSACC's Clinical Supervisor/Case Manager to ensure excellence in practice.
5. Conduct consistent file management including the maintenance of client information, forms related to privacy and confidentiality, client notes and other items related to file management.
6. Maintain statistics that adhere to funder and agency requirements.
7. Conduct referrals and/or advocacy with other community service providers as necessary.
8. Conduct follow-up calls with clients and provide support, if necessary.
9. Provide crisis intervention as required.
10. Actively promote the program to other service providers and the community at large.
11. Participate in Clinical Supervision, staff meetings, job evaluation and other Agency-related forms of supervision and participation as required.
12. Perform other related duties as required by the Agency Coordinator.

QUALIFICATIONS REQUIRED

- Bachelor's degree in a related field
- Minimum 2 years' experience in the area of sexual violence
- Clean criminal record check
- Valid BC Driver's License
- Access to a vehicle with appropriate business insurance

ABILITIES/SKILLS/ASSETS

- Demonstrated knowledge and understanding of feminist practice and counselling;
- Demonstrated knowledge and understanding of sexual violence;
- Demonstrated knowledge and understanding of the trauma model;
- Demonstrated knowledge of sexual exploitation and offender patterns;
- Demonstrated knowledge of relevant assessment and counselling techniques used with survivors of sexual violence;
- Capacity to monitor and evaluate client progress;
- Direct program delivery experience in the community service sector with a demonstrated working knowledge of community-based programs;
- Knowledge of group process and facilitation techniques;
- Knowledge of relevant legislation and policy;
- Capacity to work with individuals from diverse cultural backgrounds;
- Excellent interpersonal skills;
- Excellent written and communication skills;
- Excellent computer skills;
- Ability to maintain appropriate files and statistics;
- Demonstrated capacity to prioritize workload;
- Demonstrated capacity to adhere to privacy and confidentiality legislation and guidelines
- Ability to work in a team environment;
- Excellent organizational and time management skills.

GENERAL

- The STV Counsellor reports to the Agency Coordinator
- There is a mandatory 3-month probation period

CLOSING DATE

- April 7, 2017 at 4:00 pm

HOW TO APPLY

Please submit cover letter and resume to:

Charlene Eden, Agency Coordinator
charlene.eden@ksacc.ca

Thank you in advance to all persons that apply for this position. Please note that only short-listed applicants will be contacted for an interview.