



**KAMLOOPS SEXUAL ASSAULT
COUNSELLING CENTRE**

601 – 235 1ST Avenue, Kamloops, BC V2C 3J4
P: 250-372-0179 F: 250-372-2107

www.ksacc.ca

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Stopping the Violence (STV) Counsellor/CBVS Support Worker **Full-Time (35 hours/week) 6-Month Term Position**

POSITION SUMMARY

The Kamloops Sexual Assault Counselling Centre (KSACC) is looking to fill a full-time temporary position. This position will provide support as a counsellor in the Stopping the Violence (STV) program as well as support the Community Based Victims Services (CBVS) program. In this position, the successful candidate will provide counselling and support services to adult women ages 19 and up who have experienced recent or historical sexual assault and/or violence/abuse in relationships. The successful candidate may also provide services to women leading an adult lifestyle who are under the age of 19 who do not have access to other resources and/or services.

KEY DUTIES AND RESPONSIBILITIES

1. Conduct client intake and assessment and determine program suitability. Provide clients information about the programs within KSACC as well as refer clients to appropriate external programs as required.
2. Develop and implement counselling plans and goals necessary to meet client needs.
3. Monitor and review client progress towards goals.
4. Participate in case management with KSACC's Clinical Supervisor/Agency Coordinator.
5. Conduct consistent file management including the maintenance of client information, forms related to privacy and confidentiality, client notes, and other items related to file management.
6. Maintain statistics that adhere to funder and agency requirements.
7. Conduct referrals and/or advocacy with other community service providers as necessary.
8. Conduct follow-up calls with clients and provide support, if necessary.
9. Provide crisis intervention as required.
10. Actively promote the program to other service providers and the Kamloops community.
11. Work collaboratively with KSACC counsellors and other program staff, as well as with community partners and organizations.
12. Participate in Clinical Supervision, staff meetings, job evaluation, and other Agency-related forms of supervision and participation as required.
13. Perform other related duties as required by the Agency Coordinator.

Counselling Services, Court Accompaniment, Support Groups, Public Education, Advocacy

QUALIFICATIONS REQUIRED

- Bachelor's degree in a related field
- Minimum 2 years' experience specific to sexualized violence
- Clean criminal record check
- Valid BC Driver's License
- Access to a vehicle with appropriate business insurance

ABILITIES/SKILLS/ASSETS

- Demonstrated knowledge and understanding of feminist practice and counselling
- Demonstrated knowledge and understanding of sexual violence
- Demonstrated knowledge and understanding of trauma-informed practice
- Demonstrated knowledge of sexual exploitation and offender patterns
- Demonstrated knowledge of relevant assessment and counselling techniques used with survivors of sexual violence
- Capacity to monitor and evaluate client progress
- Direct program delivery experience in the community service sector with a demonstrated working knowledge of community-based programs
- Knowledge of group process and facilitation techniques
- Knowledge of relevant legislation and policy
- Capacity to work with individuals from diverse cultural backgrounds
- Excellent interpersonal skills
- Excellent written and communication skills
- Excellent computer skills
- Ability to maintain appropriate files and statistics
- Demonstrated capacity to prioritize workload
- Demonstrated capacity to adhere to privacy, confidentiality, and organizational policy
- Ability to work in a team environment
- Excellent organizational and time management skills

CLOSING DATE

- August 31st, 2018 at 4:00 pm

HOW TO APPLY

Please submit cover letter and resume to:

Barb Gladdish, Agency Coordinator at ksaccpresident@gmail.com.

For inquiries, please contact Barb at 250-372-0179

Thank you in advance to all persons that apply for this position. Please note that only short-listed applicants will be contacted for an interview.

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